



## **DOCUMENT CHECKLIST**

Please ensure you return the following documents promptly to us:

### **Supporting Documents for you to supply and return to us**

- ☐ Clear colour copy of Driver Licence and Passport/Birth Certificate (100pts ID)
- ☐ Latest 2 consecutive payslips or last 2 years tax returns (self-employed)
- ☐ Latest PAYG Summary
- ☐ Copy of current Council Rates Notice.
- ☐ Latest 6 months home loan statements
- ☐ Latest month credit card/s statement
- ☐ Latest 3 months lease/personal loan statements
- ☐ Last 3 months of transactions/bank statement showing your savings
- ☐ Last 3 months of transactions showing your income coming in and expenses going out.
- ☐ Evidence of HECS balance and repayments
- ☐ Contract of Sale
- ☐ Evidence of funds to complete the purchase
- ☐ Rental appraisal letter (for investment property purchase)

### **Compliance& Supporting Documents we provided to you that have to be returned us**

- ☐ Client Information Pack
- ☐ Signed Statement of Credit Assistance (SOCA)
- ☐ Living Expenses
- ☐ Risk Insurance